

The Purpose of the Unit Outline Template for Online Curricula

The purpose of this template is to provide an overview of the unit curriculum to the students and to situate the online components within that overview. The process required to use it is:

1. Use the template as a guide to writing the Unit Outline for the Unit of Study which is using online learning resources.
2. Divide this single word document into 4-6 word files that can be individually saved as HTML and uploaded into WebCT. The size of each of these files should be not much more than a screen length or two (a little bit of scrolling is okay).
3. Add a content module onto the homepage of your Unit of Study Website.
4. Add the 4-6 files onto the contents page of the content module.

Online learning brings new demands to student learning at many levels. Designing online learning processes as part of a curriculum benefits from integrating them into the whole curriculum. When designing a curriculum with online learning components, special attention should be drawn to learning commitments and contact (ie how much time will the online learning processes require of the students), the learning situations (ie what are the students expected to do with the online resources), learner preparation (ie what technological literacy is required), the assessment schedule (ie what online learning processes are assessable), and most importantly, the learning aims and outcomes (ie how do the online learning processes relate to the learning aims and outcomes). By writing this outline, important questions will be raised which address these issues. The outline can then be used to inform the students by uploading it into the Unit of Study Website.

Unit Outline Template for Online Curricula

[Unit of Study code]: [Unit of Study title]

Welcome & Unit of Study Description

[link to <http://www.usyd.edu.au/exterel/publications/handbooks/>. You will need to find your Unit of Study off this link]

Unit of Study Aims/Goals:

[focus on the context and rationale for the Unit of Study]

"Drawing fromthis Unit of Study will offer students.../ enable students to..."

Learning Commitments and Contact

[If you intend to use on-line resources, what expectations do you have of your students in terms of their learning commitments to the face-to-face teaching and on-line teaching components of your unit of study?]

(delete those which are not relevant)

Weekly daytime attendance – (hours?)

Weekly nighttime attendance – (hours?)

Block/residentials – (days?)

On-line commitments – (hours?)

Other

Learning Situations

[What learning situations are you likely to use in your unit of study? What will you expect students to do?]

Lecturers/tutorials/workshops

Laboratories

Practicals
 Field Trips
 On-line learning
 Work placement
 Independent Study

Learner Preparation:

[What preparation do you expect learners to do or have completed before they begin your unit of study?]

Prerequisites
 Particular skills
 Advice about Computer Access (if appropriate)
 Pre-Reading

Student Learning Outcomes:

[What are the student learning outcomes of your unit of study?]

“ By the end of this UoS, students will be able to

Unit of Study Program:

[ie. This could be organized in weeks and/or modules]

Weeks / Modules

Week/ Module	Topic	Description
1		
2		
3		
cont'd		

Assessment Schedule:

[What are the assessment components of your unit of study?]

"The assessment in this Unit of Study is designed to

No.	Component Description	Due Date	Weight
1			
2			
3			
4			
5			

Unit of Study References and Web Links:

[List of core texts and textbook/s, and other broad/generic learning resources: Essential, Recommended, and/or Additional Reading could be included at this point]

Staff Contact Information

[Who do students contact for the duration of the unit of study? for technical help/learning help][To be visible on the homepage of theUoS website]